

CONTENT MANAGER ACCESS AND SECURITY MASTERCLASS



Platform

Content Manager Desktop or Context Client

Course Duration

1 ½ hours

Delivery Mode

Remote training session via Microsoft Teams

Training is delivered within your environment to contextualise the training to your setup and build version

The training session will be recorded and provided upon conclusion of training for your reference

Pre-requisites

Content Manager Introduction and Intermediate

Audience

Suitable for all staff with a Content Manager license

This training course allows you to have up to a maximum of 10 trainees to attend

Overview

This training course provides attendees with an overview of the different security methods available in Content Manager such as security caveats, security levels and access controls and how to apply them.

Attendees will learn how to secure information appropriately and in accordance with the policies of the organisation. They will also be provided with skills for troubleshooting common security related issues.

Topics

This training course will cover the following:

- ▶ Overview of Content Manager Security
- ▶ Overview of different user type configurations
- ▶ Working with Security Caveats
- ▶ Working with Security Levels
- ▶ Working with Access Controls
- ▶ Troubleshooting common security related issues

Please note that the provision of training materials or digital handouts are not included within training due to the development of generic training materials can not be achieved for a system that can be configured and used in multiple ways. Quotes for custom training materials can be provided upon request.

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